

OPECD BOARD MEETING

May 30, 2024

05.30.2024.1 CALL TO ORDER

Gregg Nivens opened the meeting to those both electronically and in person. He welcomed all guests and members present.

05.30.2024.2 ROLL CALL

Gregg Nivens requested Roll Call of members.

Janise Schopieray called Roll.

Randall Boswell -here, Mike Gilpatrick- absent, Rocky Dial - absent, Tony Beaty here, Lee Richards-absent, Buster Harmon-here, Tim Booher-absent, Jeremy Rhoades - here, Tina Williams - here, David Gore -absent, Dr. Pressley-here, Leanna Neal-here, Gregg Nivens -here

05.30.2024.3 EXCUSE OF MEMBERS

Members who were absent included Mike Gilpatrick, Rocky Dial, Lee Richards, Tim Booher and David Gore. All the others were present in person or electronically.

05.30.2024.4 AGENDA AND GUEST RECOGNITION

Chairman Nivens directed the board to review the agenda and the package presented. Guests were Chris Masiongale, Janise Schopieray, Scott Leduc, Mike Mahn, Traci Masiongale, Steven Barlow and Becky Thompson.

05.30.2024.5 MINUTES

Randal Boswell pointed out that there needed to be an amendment made to the March minutes. Under the Chairman's report 03.21.2024.7.1, it needs to be changed to reflect the actual members that were added to the board.

**** Two new members Tina Williams replaced Darwin Clark when his term ended and Steven Barlow has replaced Donald Wells due to illness and unable to attend meetings.

Will be changed to state the following information.

Two new members Tina Williams will replace Darwin Clark when his term ended, and Jeremy Rhoades has replaced Donald Wells due to illness and unable to attend meetings.

Motion was made by Dr Pressley to amend the minutes and seconded by Randall Boswell.

All members voted Aye to approve the minutes, none opposed. Motion carried.

05.30.2024.5.1 MINUTES

Chairman Nivens directed board members to the previous Board Meeting minutes that were presented. They were read, and a voice vote was made to approve both March 21, 2024 and May 3, 2024 minutes. Motion made by Dr. Pressley and a second was made by Leana Neal to approve the minutes with amendment to the May minutes.

All members voted Aye to approve the minutes, none opposed. Motion carried.

05.30.2024.6 FINANCIAL REPORTS

Financial Statements were presented by Scott LeDuc electronically. Profit and Loss Statements and Balance Sheet were included in the packets provided electronically. Financials were gone over each line item individually. Leana Neal made a motion to approve the financial statements as presented. Second made by Randall Boswell. Chairman Nivens called for Roll Call.

Janise Schopieray called roll

RANDALL BOSWELL - YES, MIKE GILPATRICK - ABSENT, ROCKY DIAL- ABSENT, TONY BEATY- YES, LEE RICHARDS- ABSENT, BUSTER HARMON - YES, TIM BOOHER- ABSENT, JEREMY RHOADES - YES, TINA WILLIAMS- YES, DAVID GORE- ABSENT, MARK PRESLEY-YES, LEANA NEAL- YES, GREGG NIVENS-YES

Motion carries

05.30.2024.7 Other Reports -

05.30.2024.7.1 Chairman Report

Nothing to report

05.30.2024.7.2 Budget Committee

Nothing to report

05.30.2024.7.3 Policy and Audit Committee Report

Nothing to report

05.30.2024.7.4 Employee and Salary Committee Report

. Nothing to report

05.30.2024.7.5 Director's Report

Chris Masiogale addressed the board and advised that in June OPECD will be I3 compliant with the completion of the EsiNet installation.

There will be some concrete work done at the 911 building. The front walk was in need of repair and the Board room back door is having a concrete ramp installed. There was some storm damage done to the building. Wood damage along the gutter and soffit.

Tony Beaty asked what caused the generator to fail to start during the last storm. Chris advised that C1 is looking into it and will notify Pickett County the outcome.

05.30.2024.8 Counsel and Consultants

Legal Counsel

Mike Mahn provided council reports and addressed the board.

05.30.2024.9 OTHER BUSINESS

05.30.2024.9.1 OLD BUSINESS-

Nothing to Report

05.30.2024.9.2 NEW BUSINESS -

2024/2025 FYE Annual Budget was presented by Scott LeDuc for its first reading. Discussion was made about the inclusion of the raise reflected in the Payroll line items on the budget. No further questions were presented and a motion was made to approve the first reading of the FYE 2024/2025 OPECD Annual Budget by Tony Beaty and a second was made by Leana Neal.

Chairman Nivens called for Roll Call.

Janise Schopieray called roll

RANDALL BOSWELL - YES, MIKE GILPATRICK - ABSENT, ROCKY DIAL- ABSENT, TONY BEATY- YES, LEE RICHARDS- ABSENT, BUSTER HARMON - YES, TIM BOOHER- ABSENT, JEREMY RHOADES - YES, TINA WILLIAMS- YES, DAVID GORE- ABSENT, MARK PRESLEY-YES, LEANA NEAL- YES, GREGG NIVENS-YES

Motion carries

05.30.2024.9.2.1

Discussion made concerning names on financial institutes paperwork that needs to be changed to reflect current OPECD members. On the CD at American Banck and Trust / Citizens Bank - we need to remove Ralph Robbins, James Paul Clouse, Colleen Tuck, and Tina Storie from the paperwork and include Rocky Dial and Tina Williams to the list of authorized signers. A motion was made by Leana Neal and seconded by Buster Harmon to approve the changes.

Chairman Nivens called for Roll Call.

Janise Schopieray called roll

RANDALL BOSWELL - YES, MIKE GILPATRICK - ABSENT, ROCKY DIAL- ABSENT, TONY BEATY- YES, LEE RICHARDS- ABSENT, BUSTER HARMON - YES, TIM BOOHER- ABSENT, JEREMY RHOADES - YES, TINA WILLIAMS- YES, DAVID GORE- ABSENT, MARK PRESLEY-YES, LEANA NEAL- YES, GREGG NIVENS-YES

Motion carries

05.30.2024.9.2.2

Discussion made concerning names on financial institutes paperwork that needs to be changed to reflect current OPECD members. On the Savings Account at American Banck and Trust (Citizens Bank), First National Bank Money Market Account and Checking Accounts we need to remove Timothy Booher and Darwin Clark from the paperwork and include Rocky Dial and Tina Williams to the list of authorized signers. A motion was made by Leana Neal and seconded by Buster Harmon to approve the changes.

Chairman Nivens called for Roll Call.

Janise Schopieray called roll

RANDALL BOSWELL - YES, MIKE GILPATRICK - ABSENT, ROCKY DIAL- ABSENT, TONY BEATY- YES, LEE RICHARDS- ABSENT, BUSTER HARMON - YES, TIM BOOHER- ABSENT, JEREMY RHOADES - YES, TINA WILLIAMS- YES, DAVID GORE- ABSENT, MARK PRESLEY-YES, LEANA NEAL- YES, GREGG NIVENS-YES

Motion carries

05.30.2024.9.2.3

Discussion was made about organizational bonding. This is where the bonds are written by position title and not in the name of the person holding the title. This would prevent the constant changing of bonds when board members rotate off the board. Tom Stephens with Swallows Insurance recommended this type of bond. A motion was made by Randall Boswell to move to Organizational bonding and a second was made by Dr. Pressley.

Chairman Nivens called for Roll Call.

Janise Schopieray called roll

RANDALL BOSWELL - YES, MIKE GILPATRICK - ABSENT, ROCKY DIAL- ABSENT, TONY BEATY- YES, LEE RICHARDS- ABSENT, BUSTER HARMON - YES, TIM BOOHER- ABSENT, JEREMY RHOADES - YES, TINA WILLIAMS- YES, DAVID GORE- ABSENT, MARK PRESLEY-YES, LEANA NEAL- YES, GREGG NIVENS-YES

Motion carries

05.30.2024.9.2.4

Discussion was made on what rate to use for TCRS for this upcoming year. The Minimum Employer rate supplied by TCRS was 6.33%. Scot LeDuc addressed the board and suggested that OPECD goes with that rate. A motion was made by Randall Boswell and seconded by Buster Harmon to go with a 6.33% contribution rate.

Chairman Nivens called for Roll Call.

Janise Schopieray called roll

RANDALL BOSWELL - YES, MIKE GILPATRICK - ABSENT, ROCKY DIAL- ABSENT, TONY BEATY- YES, LEE RICHARDS- ABSENT, BUSTER HARMON - YES, TIM BOOHER- ABSENT, JEREMY RHOADES - YES, TINA WILLIAMS- YES, DAVID GORE- ABSENT, MARK PRESLEY-YES, LEANA NEAL- YES, GREGG NIVENS-YES

Motion carries

05.30.2024.10 NEXT MEETING

Next meeting set for June 6, 2024, at 6 PM. for second reading of the budget at the OPECD Board Room. The public hearing will be at 5:30. Members can attend in person or will be able to attend the meeting by Zoom.

Motion made by Randall Boswell and second by Buster Harmon to adjourn. All in favor

Motion passed